

**BOROUGH OF SAYREVILLE
MAYOR & BOROUGH COUNCIL**

**AGENDA - COMBINED MEETING
Monday, February 24, 2014**

1. CALL TO ORDER - Time _____

- a) Short Prayer & Salute to Flag
- b) Statement of Publication
- c) Roll Call:
- d) Approval of prior Minutes of the Mayor and Borough Council:
(Motion to approve, subject to correction if necessary)
(Only those council members in attendance at these meetings can vote)
- January 13, 2014 - Combined Meeting

2. PRESENTATIONS: - None

3. OLD BUSINESS

- a. Public Hearing on the following Ordinance(s):

ORDINANCE # 248-14

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER VI,
SECTION 6-4.1 "ALCOHOLIC BEVERAGE CONTROL-FEES"
AND CHAPTER II, SECTION 2-64 ADMINISTRATION-FEES**

OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE

(Co. Buchanan, Admin. & Finance Committee)

ORDINANCE #249-14

**BOND ORDINANCE PROVIDING FOR AN ADDITIONAL FURTHER SUPPLEMENTAL
APPROPRIATION OF \$100,000 FOR IMPROVEMENT OF THE UNDERGROUND STORAGE
FACILITIES IN, BY AND FOR THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF MIDDLESEX,
NEW JERSEY, AND AUTHORIZING THE ISSUANCE OF \$95,000 BONDS
OR NOTES OF THE BOROUGH FOR FINANCING SUCH ADDITIONAL
FURTHER SUPPLEMENTAL APPROPRIATION.**

(Co. Buchanan, Admin. & Finance Committee)

ORDINANCE #250-14

**AN ORDINANCE SUPPLEMENTING AND AMENDING CHAPTER II OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE, SECTION 2-67 CREATING THE POSITION
OF CHIEF INFORMATION OFFICER AND FURTHER SUPPLEMENTING AND AMENDING
ORDINANCE #150-10 FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2009, 2010, 2011 AND 2012**

(Co. Melendez, Sponsor)

4. NEW BUSINESS:

- a) Clerk to Report - Having received from CFO Wayne A. Kronowski the
Supplemental Debt Statement as of February 24, 2014
- b) Introduction of the following Ordinance(s):

ORDINANCE # 251-14

**AN ORDINANCE TO SUPPLEMENT AND AMEND CHAPTER IV,
POLICE DEPARTMENT SECTION 4-5 QUALIFICATIONS OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Co. Rittenhouse, Public Safety - Public Hearing, March 10, 2014)

ORDINANCE #252-14

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XVII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION 17-8
"MUNICIPALLY SPONSORED ATHLETIC ORGANIZATIONS"**

(Co. _____, Recreation - Public Hearing, March 10, 2014)

February 24, 2014

ORDINANCE #253-14

(Bond Ordinance will be provided by Bond Counsel on Monday)

BOND ORDINANCE PROVIDING FOR THE REHABILITATION OF THE ERNSTON ROAD WATER TANK IMPROVEMENTS (painting) IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY, APPROPRIATING \$1,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,200,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION

(Co. Melendez, Water & Sewer Committee - Public Hearing, March 10, 2014)

ORDINANCE #254-14

AN ORDINANCE AMENDING ARTICLE III OF CHAPTER XXVI, LAND DEVELOPMENT, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE TO CREATE

R-7B INFILL OVERLAY RESIDENTIAL ZONE DISTRICT

(Main Street)

(Co. McGill, Planning & Zoning - Public Hearing, March 10, 2014)

5. CONSENT AGENDA/RESOLUTIONS

PUBLIC PORTION ON CONSENT AGENDA ITEMS ONLY

(Mayor opens the meeting to the Public for questions and comments on Consent Agenda Resolutions Only)
(Motion to Close Public Portion and adopt Consent Agenda Resolutions on Roll Call Vote)

- 2014-55 Resolution Approving Bills for Payment
- 2014-56 Authorization to renew the agreement with Middlesex County for participation in the CFC (chloroflourocarbons) recovery program which includes a 50% reimbursement from the County for costs associated with the program. The term of this proposed agreement shall be January 1, 2014 to December 31, 2016.
- 2014-57 Authorization to renew the agreement with Middlesex County for participation in the E-Cycle (certain consumer electronics) recycling program which includes a subsidy from the County based on weight. The term of this proposed agreement shall be Jan. 1, 2014 to December 31, 2016.
- 2014-58 Authorization to upgrade an employee in the Dept. of Public Works from Laborer status to Mechanic's Helper.
- 2014-59 Authorizing the Borough Engineer to provide additional information as required by the NJDEP for the Underground Storage Tank Removal at the Road Department Garage and First Aid Squad Sites for a fee not to exceed \$49,650.00.

- **RESOLUTIONS TO BE READ IN FULL & VOTED ON: - none**

Business Session Agenda – February 24, 2014

6. COMMUNICATIONS & COMMITTEE REPORTS

* DISPOSITION:

• ADMINISTRATIVE & FINANCE – Councilman Buchanan

a) **Minutes & Departmental Reports:**

- Move the following Minutes and or Reports be Received & Filed:

- 1) Municipal Clerk's Report for the month of January, 2014 and year end 2013.
- 2) CFO's Investment Report for the month of December, 2013. - Receive & File

b) Received the following **application(s) for Bingo/Raffle Licenses:**

- 1) **American Legion Post 211** Church to conduct an Off-Premise 50/50 Raffle on May 23, 2014 at the Post Home (RA:1855)
- 2) **Sayreville Little League Baseball** to conduct an Off-Premise 50/50 Raffle on April 28, 2014 (RA:1856) - motion to Approve/Disapprove

c) **2014 Tax Appeal(s) received from:**

- Xavier Pimenta, 42 Kierst St, Blk 34, Lot 6 - Forward to Tax Counsel

d) Application for **Social Affair Permit** received from **Our Lady of Victories HSA** to hold a 125th Anniversary Dinner on March 22, 2014 from 6PM-1:00AM at Monsignor Dalton Hall. - motion to Approve/Disapprove

e) Committee Reports -

- 1) _____

• PLANNING & ZONING – Councilman McGill

a) **Minutes & Departmental Reports:**

- Move the following Minutes/Reports be Received & Filed: (None)
- Sayreville Housing Authority minutes of January 14, 2014
 - Sayreville Planning Board minutes of January 15, 2014
 - Middlesex County Planning Board minutes of Jan. 14, 2014
 - Construction Official/Zoning & Code Enforcement Officials report for the month of January, 2014. - Receive & File

b) **Public Notices & Notices to the Borough of Sayreville as an Adjacent property Owner:**

- Notice of an application before the Zoning Board on Feb. 26th received from resident of Blk 505, Lot 1, Little Broadway for Use Variance, Bulk Variance, Side yard setback changes. In order to replace current residential single family residence. - Receive & File

c) Received the following **Planning Board Resolution** which was **Memorialized on February 19, 2014:**

- Jarmolowski Minor Subdivision, 225 Tyler Street, Block 535, Lots 87-91, Bulk Variance & Waiver of Site Plan Requirements – Denied. - (move to) Receive & File.

d) Application received from Sovereign Consulting, Inc. to locate **One (1) Temporary Office Trailer** on SERA Property, Block 257.02, Lot 1.01, 1000 Chevalier Avenue & Main St. Extension during site remediation.

e) Committee Report:

- 1) _____

- (move to) Approve/Deny
(Resolution)

February 24, 2014

- **PUBLIC SAFETY – Councilman Rittenhouse**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- Court Administrator's Report for the month of January, 2014
- Fire Prevention Official's report for the month of January, 2014
- Board of Health, Registrar & County report for the months of December 2013 & January, 2014

-Receive & File

b) Notice of the retirement of Police Officer Arthur Walczak, effective Dec. 1, 2014.

-Receive & File

c) Notice from Board of Health that the 2014 Rabies Clinic will be held on May 3rd from 9am-12 noon for dogs and cats from 1-3pm.

-Receive & File

d) Request for coin toss at the corner of Washington & Ernston Roads received from:

- Sayreville Bombers Girls Soccer Booster Club 7-12 Grade. - Approved/ Disapprove

e) Committee Reports-

1) _____

- **RECREATION – Councilwoman Eicher**

a) Minutes & Departmental Reports:

Move the following Minutes/Reports be Received & Filed:

- None

b) Application for Special Event Permit received from

Shri Dwarkadhis Temple for various events from March 16 thru Nov. 1, 2014.

- 3/16 5-9PM Bonfire
- 4/19-24 5-9PM 20 Anniv. Celebration
- 4/25 4-9PM Birth Anniv.
- 4/26 4-9pm 20 Anniv. Celebration
- 4/27 Noon-3PM Parade – Kennedy Pk-Temple
- 3-9PM 20 Anniv. Celebration
- 8/17 9PM-2AM Birth Anniv. Night Event
- 10/18-23 5-9PM Diwali Days
- 10/24 6-9AM; 11:30-1:30; 5-9 PM New Year Day
- 10/25 4-9PM New Year Celebration
- 11/1 4-9PM (Alt. Day)New Year Celebration

- Approve/Disapprove
Attorney to prepare Resolution

c) Request from Patti Burch to conduct the Borough of Sayreville's Annual Sayreville Day Event and use of Kennedy Park on September 14, 2014 with a rain date of Sept. 21, 2014.

- Approve/Disapprove

d) Committee Reports:

1) _____

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez**

a) Minutes & Departmental Reports:

Move the following Minutes/Reports be Received & Filed: (None)

- Water & Sewer Director's Report for the month of January 2014 and Year End 2013.

- Approve/Disapprove

b) Committee Reports-

1) _____

February 24, 2014 Agenda

- **PUBLIC WORKS – Council President Novak**

a) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- Office on Aging Director's Report for the month of January 2014

- Public Works reports-

Bldg. & Grounds, Parks Division, Garage Service Services,
Road & Sanitation Division all for the month of January, 2014.
Recycling Coordinator's report for the months of
December 2013 & January 2014.

- (move to) Receive & File.

b) Committee Reports:

1) _____

- **MAYOR – Kennedy O'Brien**

Appointments

- ***Correction*** – Library Board of Trustees

The appointment of Karen Perno from a Member to

Alt. for the Mayor – 1 Yr. Term, 2014

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

a) Request for Authorization to enter into an agreement with MetLife for the purpose of providing Universal LifeEvents / Living Benefits for long term care for our employees.

b) Authorization for the appointment of a special counsel for all A.B.C. Matters.
(possible closed session)

c) Request to hold an Elected Official's Training Seminar on March 10th or April 7th from 5:45-6:45PM

- **Planning & Zoning**

- **Public Works**

a) Authorization for the submission of a Municipal Recycling Tonnage Grant application for the year 2013 and directing Elyse Barone, Certified Recycling Professional (CRP) to properly file for said application and file the appropriate 2013 Recycling Tonnage Grant Reports.

b) Authorization to execute an Agreement with the County of Middlesex to locate a tire recycling container at Fort Grumpy on Bordentown Avenue in which 40% of the total weight of the material deposited shall be credited to the benefit of the Municipality.

- **Public Safety**

1)

- **Recreation**

- **Water & Sewer**

a) Request for authorization to extend contract with PVS Technologies, Inc. for Ferric Chloride (water treatment chemical) with no increase in price for one year.

- Executive Session - a) Tax Appeals

- b) Contract Negotiations

- c) Personnel

February 24, 2014 Agenda

- **C.F.O.- Wayne Kronowski**
 - 1) Bill List Resolution
 - 2) Transfer Resolution
 - 3) Budget Update

 - **BOROUGH ENGINEER - Jay Cornell**
 - 1) Ernston Road Tank Rehabilitation – Receipt of Bids (Verbal Report).
 - 2) Ernston Road Tank Rehabilitation – Construction Phase Services (Report Attached).
 - 3) Gillette Towers, LLC Site Plan – NJDEP Permit Applications (Report Attached).

 - **BOROUGH ATTORNEY - Michael DuPont**
 - 1)
- 7. PUBLIC PORTION**
Mayor will open to public.
Motion to close public portion.
- 8. EXECUTIVE SESSION –**
- **Motion** to Enter into Closed Session - Roll Call
- **Motion** to Reconvene
- 9. ADJOURNMENT** Motion-Roll Call